

**City of Phillips**  
Phillips Planning Commission  
Municipal Building  
Tuesday July 27<sup>th</sup>, 2021  
5:00 PM

Committee members: Charles Peterson - Chair, Laura Tomaszewski, Joe Perkins, Ted Kempkes, David Scholz, Patricia Stephan, and Scott Holoubek.  
Clerk/Treasurer: Shelby Prochnow

This meeting is held in compliance with Wisconsin's Open Meeting Law, S.S. Chapter 19.81 –19.98, Subchapter V. As such it is open to the public.

This meeting may constitute a quorum of the Common Council, or other city committees.

Call to order (presiding officer) Time:\_\_\_\_\_

- a. Greeting
- b. Certification of compliance with Open Meeting Law.

Roll call: Charles Peterson \_\_\_\_\_, Joe Perkins\_\_\_\_\_, David Scholz\_\_\_\_\_, Ted Kempkes\_\_\_\_\_, Laura Tomaszewski\_\_\_\_\_, Patricia Stephan \_\_\_\_\_ and Scott Holoubek \_\_\_\_\_.

**Discussion-Action Items:**

1. Motion to approve the minutes from the June 28<sup>th</sup>, 2021 Planning Commission Meeting.
2. Motion to open the public hearing
3. Receive comments/discussion on the following request for a conditional use permit:

Discussion: Conditional Use Permit Request for 984 Darrel Ave

Requestor: John Brewster

Purpose: To operate as a resort/ rooming or boarding house as property was previously used.

4. Motion to close the public hearing
5. Discussion/ Action regarding a possible motion to allow/deny the conditional use permit for John Brewster at 984 Darrel Ave
6. Adjournment.

Meeting Minutes  
Phillips Planning Commission  
July 27<sup>th</sup>, 2021

Charles Peterson opened the meeting of the Phillips Planning Commission @ 5:01pm  
Present: Charles Peterson, Ted Kempkes, Laura Tomaszewski, Scott Holoubek,  
Patricia Zeitner and Shelby Prochnow.  
Others present: John Brewster, Tonya Brewster, KC Lochner and Tony Budaj

**Discussion-Action Items:**

1. Kempkes/ Stephan moved to approve the minutes from the June 28<sup>th</sup>, 2021 Planning Commission Meeting. Carried
2. Tomaszewski/ Stephan moved to open the public hearing. Perkins – absent, Scholz – absent, Kempkes – aye, Tomaszewski – aye, Stephan – aye, Holoubek – aye.
3. Receive comments/discussion on the following request for a conditional use permit:

Discussion: Conditional Use Permit Request for 984 Darrel Ave

Requestor: John Brewster

Purpose: To operate as a resort/ rooming or boarding house as property was previously used.

John Brewster gave the Planning Commission a brief presentation of what he wanted to do with the property and basically asked to run this as a rental/resort like business. Commission discussed how the property used to be run as a resort a long time again and how that would have been a nonconforming use, but still the previous owner did not continue to run it as a resort it then reverted to the new zoning requirements which now requires the new owner to request this conditional use permit.

4. Tomaszewski/ Kempkes moved to close the public hearing. Perkins – absent, Scholz – absent, Kempkes – aye, Tomaszewski – aye, Stephan – aye, Holoubek – aye.
5. Kempkes/ Tomaszewski moved to recommend to the Committee of the whole to allow the conditional use permit for John Brewster at 984 Darrel Ave. Roll Call: Perkins – absent, Scholz – absent, Kempkes – aye, Tomaszewski – aye, Stephan – aye, Holoubek – aye. Motion Carried.
6. Kempkes moved for adjournment. 5:09pm



Shelby Prochnow  
City Clerk-Treasurer